

## Cottage Grove Elementary PTO

Meeting Minutes

**October 18, 2021**

**Held via Zoom**



**PTO Members Present:** Heather Hansen, Bri Betts, Sarah Bigham, Lindsay Nelson

**CGE Staff Present:** Linnea Gamache\*, Cathy O'Brien, Tess Soucheray\*, Gina Tester, Cindy Gerfast

**Parents Present:** Emily Velure, Megan Zachman, Vanessa Benson

*\*represents staff & parent*

The October 18, 2021 meeting of the CGE PTO was called to order at 6:01 p.m.

### 1. Principal's Report

Heather Hansen shared an update on Covid status in the building (currently at 1%; no concerns at this time), levy information, and thank you for support on the fun run (fun to have tshirts for the whole school too).

### 2. Treasurer's Report

Lindsay Nelson shared an update on recent activity and current balance. The YTD balance is approximately \$12,000.

- September main expenses
  - Date books and planners
  - Last year wish list items
- Budget line items adds – roller skating, grade level activities, etc.

### 3. Fall 2021 Fun Run Fundraiser

The group discussed the Fall Fun Run.

- Cindy Gerfast
  - Positive feedback so far
  - A little worried with book fair taking place at the same time, but seems fine
- Gina Tester
  - A lot of enthusiasm, giggles, smiles, surprised by parents coming to watch (good to be there to see kids at school in action)
  - Student highlights were bananas and dunk tank
  - Great shirts
  - Great to have older kids (5<sup>th</sup> graders) paired with Pre-k class
- Linnea Gamache
  - Provided coffee/donuts
  - Shared donation website statistics
    - 307 of 450 participated
    - 68% gave donor credit
    - 82% registered online
    - Average student \$134
  - Approximate Total Profit (after estimated expenses) = \$37,845!

- Expenses include: frisbees, ice cream truck (approx. 160 kids), DoorDash (\$10 ea for approx.. 56 kids) and online usage fee to host website
- Ideas for use of funds:
  - Outdoor storage shed for Phy Ed. equipment
  - Pavilion/shade cover for outdoor activities, classroom space, outdoor lunches, etc.
- \*To-Do Item: Linnea to recruit parent volunteers for ice cream truck date (Friday, 10/29 from approx. 1:30 – 1:45 p.m.) + DoorDash pick-up
- \*To-Do Item: Ms. Blume to provide full list of staff wish list items

#### 4. Spirit Wear

Linnea shared an update:

- Order window closed September 11
- Items received week of October 3
- Online store to open back up again 2<sup>nd</sup> week of November
- Add masks?

#### 5. Culver's Nights

The group discussed Culver's Night:

- Kindergarten was very busy – good job promoting!
- 1<sup>st</sup> grade is next up: Tuesday, November 9

#### 6. Conferences: Thursday, 11/11 and Thursday, 11/18

The group discussed details around upcoming Fall Conferences and request to re-survey families for preference to hold in-person or via Zoom. Staff will confirm as we get closer to dates.

- PTO to host meal one of the nights:
  - Grab & Go sandwiches
  - \*To-Do Item: Sarah to coordinate sandwiches (Jimmy John's) + Lindsay to purchase bulk snacks/beverages (Costco)

#### 7. Referendum

Tess Soucheray provided an update on the upcoming levy items + where to find more info:

- <https://www.sowashco.org/vote2021/resource-toolkit>
- <https://www.sowashco.org/vote2021/qanda>

#### 8. Newsletter Items

- Future PTO Meeting Dates (Mondays):
  - November 15
  - December – *tbd*
  - January 10
  - February 7
  - March 21
  - April 11
  - May 9

Heather added names + email for new parents joining PTO meeting(s).

The meeting adjourned at 7:05 p.m.